***Bryanston Parish Council***

**Minutes of the Annual Parish Meeting, Annual General Meeting of the Parish Council and Parish Council Meeting**

**14th of May 2025 at The Old Powerhouse (TOPH), Bryanston.**

**Councillors:** Cllr C Tompsett, Cllr F Stocks, Cllr M Bird, Cllr C Moxham, Cllr W Cowling and Cllr B Stone

**In attendance:** Nicola Phillips – Clerk, 2 members of the public – Dorset Councillor Sherry Jespersen

**Annual Parish Meeting**

1. **Apologies for absence** – there were none
2. **Retiring Chairman to convene the meeting**.
3. **Annual Report from Councillors and local organisations.**

All reports had been circulated and will be displayed on the Parish Council website. You can request a copy of all of the reported from the Parish Clerk.

1. **Any matters arising.**

The retiring Chairman thanked all of her fellow Councillors and the Clerk.

Cllr Stocks thanked the Chairman on behalf of the Councillor and the Clerk also thanked the Chairman

**Annual General Meeting**

**25/1. Election of Chairman and signing of Declaration of Office**

The Clerk asked for nominations or volunteers for Chairman of Bryanston Parish Council for 2025-26.

Cllr Moxham nominated Cllr Tompsett for Chairman, this was seconded by Cllr Stone, all members in favour. The Chairman duly signed the acceptance of office document.

**RESOLVED**: For Cllr Tompsett as Chairman for Bryanston Parish Council 2025-26. (25/1, no budgetary provision required)

**25/2. To received and accept apologies of absence.**

There were none

**25/3. Election of Vice Chairman**

The Clerk asked for nominations or volunteers for Vice-Chairman of Bryanston Parish Council for 2025-2026. Cllr Moxham proposed Cllr Cowling for Vice Chairman for 2025-26, this was seconded by Cllr Tompsett and all members in favour. The Vice-Chairman duly signed the acceptance of office document.

**RESOLVED**: For Cllr Cowling as Vice Chairman for Bryanston Parish Council 2025-26. (25/3, no budgetary provision required)

The Chairman thanked the retiring Vice Chairman, Cllr Bird for his work in the past 12 months.

**25/4. Declaration of interest and dispensations**

**There were none.**

**25/5. Parish Council legal documents**

**To confirm that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 will be agreed.**

**To confirm there have been no changes to the adopted policies and procedures from 2021.**

**RESOLVED**: confirmation that the Parish Council are eligible for the GPC and that all adopted policies and procedures have not been changed for 2025. (25/5 no budgetary provision required).

**25/6. Approve the Minutes from the AGM dated the 15th of May 2024.**

The minutes were proposed by Cllr Moxham and seconded by Cllr Bird that the contents were a true and accurate record, and the minutes were signed by the Chairman.

 **RESOLVED:** to approve the minutes dated the 15th of May 2024 (25/6 – no budgetary requirements)

**25/7. Approval of the annual accounts and governance statement.**

The Clerk circulated the annual accounts and showed the bank reconciliation and Governance Statement to the Parish Council for approval. Cllr Bird proposed the annual accounts and Governance Statement, this was seconded by Cllr Stocks, all in favour:

To agree: The Annual Governance Statement 2024/25 – this was agreed

To agree: The end of year accounting statements 2024/25 - this was agreed

To agree: The Asset Register was amended and agreed for 2024/25

To agree: The bank reconciliation 2024/25– this was agreed.

Confirmed: There were no conflicts of interest with BDO LLP

**RESOLVED:** The Parish Council agreed to the above finance agreements and confirmed no conflict of interest, and they were signed by the Chairman (25/07 no budgetary provision required)

At this point the Chairman closed the AGM and opened the Parish Council meeting

**Bryanston Parish Council meeting**

**25/8. Approve minutes from 12th of March 2025 and matters arising from the meeting.**

The minutes had been circulated. These were proposed by Cllr Stone and seconded by Cllr Cowling. All members agreed that the contents were a true and accurate record, and the minutes were signed by the Chairman.

 **RESOLVED**: to approve the minutes dated the 12th of March 2025 (25/8 no budgetary requirements)

Matters arising that were discussed:

* Update on memorial tree for John Tory – the tree planting will be arranged for the Autumn, where John Tory family will be invited to plant the tree. An Amerlanchier tree is being sourced, to be funded by the parish council.
* Update on progress 20mph zones – the speed survey has been instructed, and Dorset Council have confirmed it will take place in June or July in school term Time.
* Update on Taylor Wimpey development site: issues with mud & dust – the Parish Council have received the following complaints regarding the Taylor Wimpey Site.
1. Increase of site worker cars being parked along New Road, which is causing problems with line of sight for oncoming traffic.
2. Construction work takes place out of conditional hours and when working in conditional hours, no consideration is being given to the local residents, when they start early or work on a Saturday.
3. Problems to residents from the amount of mud and dust that is still being produced on the main roads, which is clearly not being washed/swept efficiently. The Clerk will contact Taylor Wimpey regarding these complaints. **Action - Clerk**
* Update on Street Light proposal – the Chairman and Dorset Councillor Jesperson will be meeting with the Leader Dorset Council and relevant Dorset Council officers on site to discuss the concerns raised over the new streetlights to be installed along New Road.
* Update on repair of Mews light and flashing light at Forum View bungalows – Cllr Stone reported that the problems with the Lights at the Mews have been resolved. The Clerk will chase Sovereign Housing regarding the faulty light at Forum View.

 **Action - Clerk**

* Update on The Mews access road grit bin - waiting for confirmation from Dorset Council of where the bin can be situated.
* Update on Fire Station – the Clerk has spoken to Bryanston Estate, who stated they had been very busy due to staff off with illness and will look at the letter and emails that the Clerk re-sent. Dorset Council has also been kept up to date. The Clerk will chase this matter up, as has not received a response from Bryanston Estate. **Action - Clerk**
* Update on 7 Bryanston – the property has now been sold and will be renovated back to living home.
* Update on Welcome Pack for the Parish – Cllr Stone has been working with Cllr Cowling and support from Cllr Stocks to update the Welcome Pack. It was agreed that it would look nicer with some photos attached and to make it into an A5 leaflet. A member of the public offered to help produce the Welcome Pack in paper format and an electronic format will also be produced.
* Update Emergency Plan Response Team – The Clerk will send information of other existing Emergency Plans to the group.
* Update on current state & refurbishment of New Road benches and parish noticeboards – the quote to repair the bench is for £684.80 inc vat and an additional £80.00 for the iron works that need to be completed. This was agreed by all.
* Update on Litter Pick & village planting day – the Chairman reported that the Litter Pick & village planting day was well attended. Thank you to all of the volunteers.
* Concerns raised over Portman Mews, including the blocking of access to the resident’s car parking areas adjacent to the Powerhouse new gate in curtilage wall, and pedestrian right of way to the Mews- It was agreed to produce a sign for the entrance of Portman Mews, asking that the access is kept clear at all times. The other matter raised regarding curtilage walls and pedestrian right of way, has been reported to Dorset Council for their attention. **Action - Clerk**
* Concerns raised over flooding and potholes in Walnut Avenue – the Clerk was instructed to contact Bryanston Estate and report this with other matters arising. **Action - Clerk**
* Concerns raised over bushes on the island obscuring vision for motorists – safety issue – the Clerk was instructed to get a quote from the Parish Council grass cutting contractor to cut back the bushes. **Action – Clerk**
* Concerns raised about the ivy growing on the flint wall in New Road to the right of the exit from The Cliff, obscuring vision for motorists emerging from New Road. Clerk to contact Savills about regularly cutting this overhanging vegetation back for health and safety of road users. **Action - Clerk**

**25/9. To agreed officers’ roles 2024/2025**

The following were agreed.

Bryanston School Cllr Moxham

Highways Parish Councillors to report issues to the Clerk

Environment team Cllr Stone

Planning Cllr Stocks

DAPTC Clerk to report to Councillors

Bryanston Estate Clerk

The Old Powerhouse Cllr Moxham

Blandford + Neighbourhood plan Cllr Tompsett, Cllr Stocks and Cllr Moxham

Communications officer Cllr Stone

Footpaths Parish Councillors to report issues to the Clerk

**It was agreed that the Councillor are happy for Cllr Moxham to join the Blandford + group and can make decisions on behalf of the Parish Council.**

**Report from planning:** Cllr Stock gave the following report:

P/FUL/2025/02418 – Bryanston School - Erect 2 storey extension to the North-Eastern gable and other works – PC approved

P/FUL/2024/00233 – Lot 2 Blandford Brewery – convert building into 24 dwellings and erect 17 dwellings – PC approved

Concerns were raised over the areas off areas of planting around the new development off New Road, there is an area of around 10-meter strip between the two fields, but no explanation of why. Concerns were raised that this looks like the areas could be considered for future development. Cllr Jesperson reported that Dorset Council would not be able to give any information on this, as until Dorset Council receive an official planning application, discussions between Dorset Council Planners and developers are confidential.

**25/10. Receive report from Dorset Council representative –** Cllr Jesperson had circulated a report, which will be available on the Parish Council’s website.

**25/11. Finance**

The Clerk tabled the Payment Schedule and Financial statement for April 2025, with a late invoice for the Parish Council insurance for the sum of £140.62, the new total for April 2025 is for the sum of £1101.58, this was proposed by Cllr Bird and seconded by Cllr Tompsett, all agreed, and signed by the Chairman. Details are as below:



 **RESOLVED**: to pay the payment on the schedule for the sum of £1101.58 (25/11 current account).

The bank reconciliation was signed by the Chairman

**25/12. Clerk Report –** reported that Blandford St Mary and Bryanston Allotment Association have applied for the 106 funds that were allocated to them from the Taylor Wimpey development. The application is to install fencing around the allotment site and to install new water supply within the allotments. This was approved by all Councillors.

The Allotment Association have produced a new poster, as they have a few plots available to rent. This will be advertised on the Parish Council website, Facebook page and Bryanston newsletter.

The Clerk was asked to write to both Bryanston School and Bryanston Estate, to express concerns of the boundary flint walls that are in very poor condition, a lot of the flint is coming away. As this is a boundary wall, it was felt it is a health and safety concern that they need to address.  **Action - Clerk**

**25/13. Items for the next agenda and date of next meeting.**

To be confirmed

**Date of next meeting Wednesday 9th of July 2025, to be held at The Powerhouse, Bryanston at 19.00.**

**Should you wish to contact the Clerk please use the email address below:**

***clerk@bryanston******-pc.gov.uk***

***Website - www.bryanston-pc.gov.uk***

**There being no other business, the meeting closed at 20.04pm.**